

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
 <u>11101 BOARD OF FINANCE</u>		
11101 40103 - OVERTIME		2,062
Meeting Clerk - 24 meetings, 3 hours per meeting	2,062	
 11101 41230 - FICA		158
 11101 42301 - OFFICE SUPPLIES		100
Tapes, Stationary, etc.	100	
 11101 44202 - FINANCIAL & ACCOUNTING		13,000
Independent audit - Total fee \$44,500	13,000	
Town \$13,000 & BOE \$20,500 & Sewer/Water \$11,000)		
 11101 44217 - POSTAGE		100
 11101 44232 - PRINTING & PUBLICATIONS		2,500
Printing of budget information	2,500	
 11101 44275 - ANNUAL REPORT		200
Printing of annual report	200	
 11101 50900 - CONTINGENCY		40,000
Reserve for unanticipated expenditures	40,000	
 TOTAL BOARD OF FINANCE		58,120

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
 <u>11102 POLICE RETIREMENT BOARD</u>		
11102 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		240
Meeting Clerk - 4 quarterly meetings	240	
 11102 43213 - MILEAGE, TRAINING & MEETINGS		100
CT Public Pension Forum conferences	100	
 11102 43258 - PROFESSIONAL MEMBERSHIPS		50
CT Public Pension Forum membership	50	
 11102 44208 - PROFESSIONAL SERVICES		3,200
Actuarial services	3,200	
 TOTAL POLICE RETIREMENT BOARD		3,590

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
 <u>11104 ETHICS COMMISSION</u>		
11104 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		360
Meeting Clerk for 6 meetings	360	
TOTAL ETHICS COMMISSION		360

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>11201 FIRST SELECTMAN</u>		
11201 40101 - REGULAR PAYROLL		136,225
First Selectman	77,092	
Executive Assistant to the First Selectman	45,185	
Part-time Clerk (4 hrs/day)	13,948	
11201 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		1,500
Temporary staff to cover vacation/leaves	1,500	
11201 41210 - EMPLOYEE RELATED INSURANCE		476
Life Insurance	116	
Long Term Disability	360	
11201 41230 - FICA & RETIREMENT		17,873
FICA & Medicare 7.65% of gross wages	10,536	
Defined Contribution 401(a) Plan contributions @ 6%	7,337	
11201 42233 - COPIER		5,086
Central copier - monthly lease payments	2,736	
Central copier - per copy overages	1,750	
Copy paper	600	
11201 42301 - OFFICE SUPPLIES		1,400
Paper, envelopes, letterhead, pens, computer & printer supplies	1,400	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
11201 42343 - TECHNICAL REFERENCE MATERIALS		200
Reference materials	200	
11201 43213 - MILEAGE, TRAINING & MEETINGS		2,000
Mileage @ 55 cents/mile. Meetings, conferences, workshops	500	
Workshop & conference fees: FOI, accident investigation, risk management, customer service, etc.	1,500	
Provides for selectmen registration fees, as well as staff-wide mandated training on-site		
11201 43258 - PROFESSIONAL MEMBERSHIPS		24,041
Regional Economic Development	5,093	
Southeast CT Council of Governments	7,276	
CT Council of Small Towns	1,025	
CT Conference of Municipalities	8,567	
Colchester Business Association	80	
Salmon River Watershed Partnership	2,000	
11201 44208 - PROFESSIONAL SERVICES		3,160
Required Physicals & Testing for Employment	200	
EAP Employee Assistance Program Fees	2,480	
Section 125 Plan - Administrative Costs	480	
11201 44217 - POSTAGE		6,000
Postage	1,500	
Postage meter - quarterly lease payments	3,372	
Postage meter charges	968	
First class mail permit	160	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
11201 44230 - LEGAL NOTICES		250
Meeting warnings	250	
11201 44231 - ADVERTISING		1,000
Employment advertising	1,000	
11201 45216 - TELEPHONE		1,320
Monthly base and long distance charges	1,320	
11201 45250 - HEBRON TAXES		425
Property taxes to Town of Hebron	425	
11201 46224 - EQUIPMENT REPAIRS		150
Office Equipment Repairs	150	
11201 47242 - PARADES & CELEBRATIONS		1,703
Grave markers + flags - Memorial Day	1,253	
Float Prizes - Memorial Day parade	150	
School Band donations - Memorial Day parade	300	
11201 47281 - SPECIAL SERVICES		1,500
Contribution to TVCCA - for services provided to Colchester residents	1,500	
TOTAL FIRST SELECTMAN		204,309

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>11301 ACCOUNTING</u>		
11301 40101 - REGULAR PAYROLL		173,681
Chief Financial Officer	50,000	
Finance Director	72,164	
Payroll/AP Coordinator (8 hrs/day)	50,017	
Longevity - Finance Director & Payroll/Accounts Payable Coordinator	1,500	
11301 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		4,500
Treasurer	4,500	
11301 41210 - EMPLOYEE RELATED INSURANCE		1,080
Life Insurance	488	
Long Term Disability Insurance	592	
11301 41230 - FICA & RETIREMENT		25,225
FICA & Medicare	13,631	
Defined Contribution 401(a) Plan contributions - CFO @ 6% (50% Town & 50% BOE)	3,000	
Defined Contribution 401(a) Plan contributions - Finance Director @ 7.75%	5,593	
Defined Contribution 401(a) Plan contributions - Payroll & A/P Coordinator @ 6%	3,001	
11301 42233 - COPIER		800
Copier supplies	500	
Per copy charges	300	
11301 42301 - OFFICE SUPPLIES		2,000
11301 42343 - TECHNICAL REFERENCE MATERIALS		150
GAAFR Review & other reference materials for Finance & Treasurer	150	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
11301 43213 - MILEAGE, TRAINING & MEETINGS		3,250
Mileage @ 55 cents per mile	400	
CCM, GFOA Quarterly & Other Meetings	600	
Staff Training - Finance, Payroll/Personnel, computer, Munis	1,750	
National or New England States GFOA Conference - CFO (50% Town & 50% BOE)	500	
11301 43258 - PROFESSIONAL MEMBERSHIPS		560
CTGFOA Dues - CFO, Finance Director	130	
National GFOA Dues - CFO Only	200	
AICPA dues - CFO only	110	
CSCPA dues - CFO only	120	
11301 44205 - DATA PROCESSING		25,100
MUNIS - ASP Services for Payroll, General Ledger, Fixed Assets, Requisitions - Town share	22,500	
Crystal Reports for Munis	600	
Check stock, Direct Deposit paystubs, W-2 tax forms	2,000	
11301 44217 - POSTAGE		2,250
11301 45216 - TELEPHONE		1,020
Monthly base and long distance charges	1,020	
11301 46224 - EQUIPMENT REPAIRS		350
Office equipment repairs - typewriter, fax machine, printers	350	
TOTAL ACCOUNTING		239,966

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>11303 TAX COLLECTOR</u>		
11303 40101 - REGULAR PAYROLL		110,853
Tax Collector	59,336	
Assistant to the Tax Collector (7 hrs/day)	37,622	
Delinquent Tax Collections Clerk	13,895	
11303 41210 - EMPLOYEE RELATED INSURANCE		489
Life Insurance	139	
Long Term Disability Insurance	350	
11303 41230 - FICA & RETIREMENT		14,298
FICA & Medicare - 7.65% of wages	8,481	
Defined Contribution 401(a) Plan - Tax Collector @ 6%	3,560	
Defined Contribution 401(a) Plan - Assistant to the Tax Collector @ 6%	2,257	
11303 42301 - OFFICE SUPPLIES		2,600
Paper, toner, envelopes (delinquent demands, billing), general office supplies	2,600	
11303 43213 - MILEAGE, TRAINING & MEETINGS		1,400
Required classes & Annual Seminar for Tax Collector; Additional classes. Mileage @ 55 cen per mile	1,400	
11303 43258 - PROFESSIONAL MEMBERSHIPS		100
CT Tax Association & New London County Collectors Association dues	100	
11303 44205 - DATA PROCESSING		10,900
Quality Data -- printing, processing, mail preparation, rate book, rate forms, binding & software support	10,900	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
11303 44217 - POSTAGE		10,900
Tax bills, delinquent statements, demands & other notices required for collection. Bulk rate varies by quantity.	10,900	
11303 44223 - SERVICE CONTRACTS		3,437
DMV access including annual & monthly user fees.	600	
DMV annual fee to the State (assistance by DMV in collecting delinquent taxes)	2,837	
11303 44230 - LEGAL NOTICES		600
Legal notices required by State Statute for collection periods	600	
11303 45216 - TELEPHONE		840
Monthly base and long distance charges	840	
TOTAL TAX COLLECTOR		156,417

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>11304 ASSESSOR</u>		
11304 40101 - REGULAR PAYROLL		180,740
Assessor	79,305	
Deputy Assessor	60,484	
Assistant to the Assessor (8 hrs/day)	39,851	
Longevity	1,100	
11304 40103 - OVERTIME		718
11304 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		500
Temporary help to cover vacations & workshop for Assessor and staff	500	
11304 41210 - EMPLOYEE RELATED INSURANCE		1,047
Life Insurance	507	
Long term Disability Insurance	540	
11304 41230 - FICA & RETIREMENT		26,124
FICA & Medicare 7.65% of Gross Wages	13,958	
Defined Contribution 401(a) Plan contributions - Assessor @ 7%	6,146	
Defined Contribution 401(a) Plan contributions - Deputy Assessor and Assistant to Assessor @ 6%	6,020	
11304 42233 - COPIER		1,850
Monthly lease	1,500	
Per copy charges - \$.007 per copy	250	
Paper for copier	100	

TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT

	DETAIL AMOUNTS	TOTAL
11304 42301 - OFFICE SUPPLIES		2,200
State mandated forms, pricing books, cards, labels, Personal Property declaration, envelopes	1,050	
General office supplies, veteran cards, correction forms	450	
Printer ribbons/cartridges	450	
Reproduction of tax maps for sale & office	250	
11304 42340 - OTHER PURCHASED SUPPLIES		75
Film & Developing costs.	75	
11304 42343 - TECHNICAL REFERENCE MATERIALS		580
Subscription - NADA pricing guides, computer schedule, trailer/recreation vehicle guides	550	
Older Car Price Guide	30	
11304 43213 - MILEAGE, TRAINING & MEETINGS		6,717
State Meetings & OPM training - mileage	253	
County meetings - mileage	556	
Annual vendor training/seminar with Quality Data & Vision Appraisal - mileage	242	
Field Work-permit & C.O. inspections, review, personal property discovery and audits for		
Assessor & Deputy Assessor - mileage	4,646	
UConn Assessor's School & Education required for recertification - mileage	596	
CCMA recertification for Assessor & Deputy Assessor. Revaluation certification for Assessor		
Litigation - inspections for appraisals, meetings with legal counsel, settlement conferences & trials	424	
11304 43258 - PROFESSIONAL MEMBERSHIPS		405
CAAO - CT Association of Assessing Officers	100	
IAAO - International Association of Assessing Officers	150	
SPA - Society of Professional Assessors	30	
NRAAO - Northeast Regional Association of Assessing Officers	30	
HCAA - Hartford County Assessors Association	35	
GNLCAA - Greater New London County Assessors	35	
IAAO - Connecticut Chapter of IAAO	25	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
11304 44205 - DATA PROCESSING		13,650
Quality Data Service Contract	6,350	
VISION CAMA - maintenance contract	7,300	
11304 44208 - PROFESSIONAL SERVICES		2,000
Personal property audits	2,000	
11304 44217 - POSTAGE		1,795
11304 45216 - TELEPHONE		540
Monthly base and long distance charges	540	
TOTAL ASSESSOR		238,941

**TOWN OF COLCHESTER
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	DETAIL AMOUNTS	TOTAL
 <u>11305 BOARD OF ASSESSMENT APPEALS</u>		
11305 40103 - OVERTIME		716
Meeting Clerk - 25 hours	716	
 11305 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		 900
Stipend for BAA Board members	900	
 11305 41230 - FICA		 55
FICA for Meeting Clerk's wages	55	
 11305 42301 - OFFICE SUPPLIES		 25
 11305 43213 - MILEAGE, TRAINING & MEETINGS		 150
Training seminars for BAA board members	150	
 11305 44230 - LEGAL NOTICES		 30
 TOTAL BOARD OF ASSESSMENT APPEALS		 1,876

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
 <u>11404 ECONOMIC DEVELOPMENT COMMISSION</u>		
11404 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		720
Meeting Clerk - 12 meetings	720	
 11404 42301 - OFFICE SUPPLIES		 100
 11404 43213 - MILEAGE, TRAINING & MEETINGS		 60
Mileage at 55 cents per mile	60	
 11404 44208 - PROFESSIONAL SERVICES		 250
Assistance with Plan development for revitalization, etc.	250	
 11404 44217 - POSTAGE		 150
Stamps & pre-stamped/addressed envelopes to mail agendas & packets to businesses.	150	
 11404 44232 - PRINTING & PUBLICATIONS		 150
Brochures to promote business growth.	150	
 TOTAL ECONOMIC DEVELOPMENT COMMISSION		 1,430

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
 <u>11405 HISTORIC DISTRICT COMMISSION</u>		
11405 40103 - OVERTIME		1,003
Meeting clerk - 10 meetings at 3.5 hours/meeting	1,003	
 11405 41230 - FICA		 77
FICA for Meeting Clerk's wages	77	
 11405 42301 - OFFICE SUPPLIES		 100
 11405 44208 - PROFESSIONAL SERVICES		 150
 11405 44217 - POSTAGE		 100
 11405 44230 - LEGAL NOTICES		 400
 TOTAL HISTORIC DISTRICT COMMISSION		 1,830

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
 <u>11408 FAIR RENT COMMISSION</u>		
11408 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		240
Meeting clerk - 4 meetings	240	
 11408 44217 - POSTAGE		 50
Correspondence to landlords/tenants must be certified mail, and mail to Commissioners	50	
 TOTAL FAIR RENT COMMISSION		 290

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
11411 PLANNING & CODE ADMINISTRATION		
11411 40101 - REGULAR PAYROLL		339,346
Town Planner	71,644	
Building Official	67,857	
Fire Marshal	54,602	
Zoning Enforcement Officer	54,106	
Wetlands Officer	49,436	
Administrative Assistant (8 hrs/day)	39,851	
Longevity	1,850	
11411 40103 - OVERTIME		3,065
Clerk for Zoning & Planning Commision and Conservation Commission	2,205	
Clerk for Zoning Board of Appeals - 12 meetings, 4 hrs/meeting	860	
11411 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		3,970
Fire inspections by Deputy Fire Marshal during Fire Marshal absences (\$25/inspection) and where conflict of interest may exist	2,500	
Vacation coverage	750	
Open Space Meeting Clerk - 12 meetings	720	
11411 41210 - EMPLOYEE RELATED INSURANCE		2,186
Life Insurance	1,106	
Long Term Disability Insurance	1,080	
11411 41230 - FICA & RETIREMENT		49,613
FICA & Medicare @ 7.65% of Gross wages	26,596	
Defined Contribution 401(a) Plan contributions - Fire Marshal, Zoning Enforcement Officer and Wetlands Officer @ 7%	12,256	
Defined Contribution 401(a) Plan contributions - Town Planner, Building Official and Administrative Assistant @ 6%	10,761	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
11411 42233 - COPIER		3,111
Overages	800	
Copy supplies (shared cost with Health & Engineering departments)	375	
Annual Lease for copier & service contract (shared cost with Health & Engineering departments)	1,936	
11411 42301 - OFFICE SUPPLIES		2,500
Shared cost with Health & Engineering departments	2,500	
11411 42323 - PROTECTIVE CLOTHING & SAFETY EQUIPMENT		850
Routine replacement due to damage of required equipment such as hand tools, first aid kits, gloves	850	
11411 42340 - OTHER PURCHASED SUPPLIES		100
Batteries, Film & Film Processing	100	
11411 43213 - MILEAGE, TRAINING & MEETINGS		3,000
Mileage for staff, board & commissions @ 55 cents/mile. Classes, seminars and meetings.		
Staff training to maintain required professional certifications.	3,000	
11411 43258 - PROFESSIONAL MEMBERSHIPS		3,500
Professional Organization fees/membership dues - Town Planner, Building Official, Zoning Enforcement Officer, Fire Marshal, Wetlands Officer, ZPC Chairman, Administrative Assistant	3,500	
Subscriptions for technical journals & code publications reference materials		
11411 44208 - PROFESSIONAL SERVICES		3,850
Consultant service and review of applications in the Historic Overlay Zone - use of Historical Architect during plan review	3,850	
11411 44217 - POSTAGE		3,500
11411 44230 - LEGAL NOTICES		7,550
Legally required notices for ZPC, ZBA and CCC	7,550	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
11411 44232 - PRINTING & PUBLICATIONS		2,500
Printing cost for all administrative functions - CO's, permits, forms, new Open Space Plan, etc.	2,500	
11411 45216 - TELEPHONE		1,620
Monthly base and long distance charges	1,620	
11411 46224 - EQUIPMENT REPAIRS		550
Cash register & other office equipment - minor repairs	550	
11411 46390 - VEHICLE MAINTENANCE & FUEL		3,557
Equipment repairs - 4 vehicles	1,000	
1 detailing and 10 car washes - 4 vehicles	600	
Gasoline & diesel	1,957	
TOTAL PLANNING & CODE ADMINISTRATION		434,368

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>11501 TOWN CLERK</u>		
11501 40101 - REGULAR PAYROLL		123,586
Town Clerk	57,747	
Assistant Town Clerk (7 hrs/day)	39,757	
Assistant to the Town Clerk (6 hrs/day)	25,699	
Longevity	383	
11501 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		800
Town Historian	800	
11501 41210 - EMPLOYEE RELATED INSURANCE		687
Life Insurance	208	
Long Term Disability Insurance	479	
11501 41230 - FICA & RETIREMENT		16,845
FICA & Medicare @ 7.65% of gross wages	9,514	
Defined Contribution 401(a) Plan contributions - Town Clerk @ 6%	3,465	
Defined Contribution 401(a) Plan contributions - Assistant to Town Clerk @ 6%	2,324	
Defined Contribution 401(a) Plan contributions - Assistant to Town Clerk @ 4% (30 hour per week employee)	1,542	
11501 42233 - COPIER		5,600
Town Clerk & Registrar copier lease including overages	3,600	
Paper & supplies for both copiers	1,400	
Annual Map copier fee	600	
11501 42301 - OFFICE SUPPLIES		1,100
Pens, vital paper, folders, minute books, paper, toner, conveyance books, map strips, other supplies	1,100	
11501 42343 - TECHNICAL REFERENCE MATERIALS		550
General Code - annual subscription for code update	550	

**TOWN OF COLCHESTER
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	DETAIL AMOUNTS	TOTAL
11501 43213 - MILEAGE, TRAINING & MEETINGS		1,250
State mandated training for Town Clerk	750	
Certification classes for Assistance Town Clerk	500	
11501 43258 - PROFESSIONAL MEMBERSHIPS		235
Town Clerks' Associations: CT - \$70, New England \$25, International \$140	235	
11501 44207 - INDEXING & RECORDING		24,800
Microfilm, indexing, imaging. Recording birth/marriages/deaths. Required by law.	24,800	
11501 44217 - POSTAGE		2,000
Postage for returning recorded documents, absentee ballots, general correspondence	2,000	
11501 44230 - LEGAL NOTICES		2,000
Warnings for Town meetings, budget referenda, Elections, audit, dog notices, etc. Presidential election year, requiring extra notices. Estimated number of referenda	2,000	
11501 44232 - PRINTING & PUBLICATIONS		2,200
Imprinted envelopes and minute books.	600	
Bindings of minute books for boards and commissions are imprinted		
General code updates for codebook & ordinances.	1,600	
11501 44271 - MICROFILMING		700
Annual microfilming & storage of maps.	700	
Map destroyed in vault couple of years ago.		
11501 45216 - TELEPHONE		960
Monthly base and long distance charges	960	
11501 46224 - EQUIPMENT REPAIRS		500
Office Equipment repairs such as cash register, town and vital seals, typewriter	500	
TOTAL TOWN CLERK		183,813

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>11601 ELECTIONS</u>		
11601 40101 - REGULAR PAYROLL		22,500
Registrars salary	22,500	
Increased responsibilities as a result of state legislation & multiple districts		
11601 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		13,875
Regular election - Registrars, Deputy Registrars, pollworkers	4,000	
Referenda - Registrars, Deputy Registrars, pollworkers	7,200	
Primary - Registrars, Deputy Registrars, pollworkers	2,675	
11601 41230 - FICA		1,913
FICA & Medicare @ 7.65% of Registrars' salary, including pay for referenda & primary	1,913	
11601 42301 - OFFICE SUPPLIES		500
Fax and copier toner cartridges	500	
11601 42340 - OTHER PURCHASED SUPPLIES		2,000
Meals for poll workers & canvassing supplies.	2,000	
11601 43213 - MILEAGE, TRAINING & MEETINGS		1,500
Conferences (2)	1,500	
11601 43258 - PROFESSIONAL MEMBERSHIPS		200
Annual dues - ROVAC	200	
11601 44208 - PROFESSIONAL SERVICES		800
Use of polling locations	300	
Programming of memory cards for voting machines	500	
11601 44217 - POSTAGE		2,600

**TOWN OF COLCHESTER
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	DETAIL AMOUNTS	TOTAL
11601 44223 - SERVICE CONTRACTS		300
Voting machine maintenance	300	
11601 44232 - PRINTING & PUBLICATIONS		6,000
Ballots at \$.23 per ballot and \$.26 per ballot for full ballots	6,000	
11601 45216 - TELEPHONE		780
Monthly base and long distance charges - Town Hall office	180	
Monthly base and long distance charges - Polling locations	600	
TOTAL ELECTIONS		52,968

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>11701 LEGAL & INSURANCES</u>		
11701 41211 - HEALTH INSURANCE		1,016,477
Projected claims - 100%	1,061,004	
Per Anthem estimate dated 12/17/08		
Fixed expenses - 100%	158,893	
Per Anthem estimate dated 12/17/08		
Employee contributions	(150,000)	
Reduce for approximate amount allocated to Sewer/Water	(53,420)	
11701 41260 - WORKERS' COMPENSATION INSURANCE		251,909
Workers Compensation premium	251,909	
11701 44203 - LEGAL		120,000
11701 44206 - MUNICIPAL INSURANCE		190,199
Property/Inland Marine/Crime	11,764	
Boiler	1,460	
General Liability	33,581	
Law Enforcement Liability	7,197	
Automotive	20,095	
Public Officials, including EPLI	23,097	
Umbrella (annual)	31,202	
Crime (Travelers)	1,378	
Fire Department Package (VFIS)	29,586	
Fire Department Umbrella (VFIS)	3,858	
Fire Department - Accident/sickness	3,014	
Miscellaneous Adds & Changes	2,000	
Bond (Treasurer)	720	
Bond (Tax Collector & Assistant Tax Collector)	1,440	
Bond (Town Clerk)	563	
Fiduciary liability - Police Retirement Board	944	
Webster Advisory fee - CIRMA coverages	18,300	
11701 44243 - UNEMPLOYMENT COMPENSATION		10,000
Unemployment compensation paid per case.	10,000	
TOTAL LEGAL & INSURANCES		1,588,585

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
 <u>11702 PROBATE</u>		
11702 42233 - COPIER		450
Per copy charges and supplies (paper)	450	
 11702 42301 - OFFICE SUPPLIES		 750
Index for permanent volumes; file folders, jackets for files, envelopes, etc.	750	
 11702 44207 - INDEXING & RECORDING		 2,200
Mandated indexing, recording & microfilming	2,200	
 11702 44217 - POSTAGE		 2,100
 11702 45216 - TELEPHONE		 1,020
Monthly base and long distance charges	1,020	
 TOTAL PROBATE		 6,520

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>11801 INFORMATION TECHNOLOGY</u>		
11801 40101 - REGULAR PAYROLL		38,470
Technology Support (3 days/week, 8 hrs/day)	38,470	
11801 41230 - FICA & RETIREMENT		2,943
FICA & Medicare @ 7.65% of gross wages	2,943	
11801 42315 - OTHER SUPPLIES		1,200
Cables, network cards, memory, surge suppressors, video cards, hard drives, etc.	1,200	
11801 44208 - PROFESSIONAL SERVICES		20,100
Website Hosting - annual fee plus 6 licenses	3,475	
Outsourced Tech Services -- printer cleaning or repair, laptops, GPS, etc.	3,000	
Email AntiSPAM/AntiVirus	2,640	
Software Licensing - AntiVirus	1,700	
Software Licensing - Web Filter	1,000	
Geographic Information System - software licensing, shapefile maintenance, data improvements	8,285	
11801 48416 - EQUIPMENT		9,700
Server - Fire Department	4,000	
New Workstations with monitor, Microsoft Office and Adobe Acrobat	2,000	
Networking equipment - switch replacement	1,200	
Printer - Tax Collector's office	2,500	
TOTAL INFORMATION TECHNOLOGY		72,413

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>11901 FACILITIES</u>		
11901 40101 - REGULAR PAYROLL		66,212
Assistant Facility Manager - 50% Town/50% BOE	32,548	
Director of Facilities & Operations (30% Town/70% BOE)	23,820	
Part-time Custodian - Senior Center & Youth Services Center (3.95 hrs/day)	9,844	
11901 41210 - EMPLOYEE RELATED INSURANCE		494
Life insurance	203	
Long-term disability insurance	291	
11901 41230 - FICA & RETIREMENT		8,772
FICA & Medicare @ 7.65% of gross wages	5,065	
457 Plan contribution - Assistant Facility Manager @ 5%	2,278	
Defined Contribution 401(a) Plan contributions - Director of Facilities & Operations @ 6%	1,429	
11901 42331 - CUSTODIAL/MAINTENANCE SUPPLIES		5,300
Paper goods, etc.	5,300	
11901 43213 - MILEAGE, TRAINING & MEETINGS		500
Mileage reimbursement when Town truck is in for repairs	500	
11901 44223 - SERVICE CONTRACTS		10,511
Security System Service and Monitoring	381	
Elevator inspection and service	690	
Diesel Generator Maintenance - Town Hall	600	
Heating/cooling system maintenance - Town Hall	2,300	
Sprinkler system inspection and service	575	
PA system maintenance (meeting room)	200	
Exterminating services	600	
Annual Fire Extinguisher maintenance	80	
Fire Alarm Service and Monitoring	400	
Additional service calls at contract rates	4,685	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
11901 44231 - ADVERTISING		500
Advertising for annual bidding of supplies and services	500	
11901 45216 - TELEPHONE		8,649
Elevator phone - monthly charges	636	
Telephone maintenance & change fees	600	
Cell phone charges (split with BOE)	477	
T-1 line for internet access	6,000	
Monthly charges - pay phone in Town Hall	936	
11901 45221 - FUEL/HEATING		9,225
Heating oil for Town Hall - estimated 4,500 gallons @ \$2.05/gallon	9,225	
11901 45622 - ELECTRICITY		57,000
11901 46226 - BUILDING REPAIRS		4,000
Town Hall building repairs	4,000	
11901 46390 - VEHICLE MAINTENANCE & FUEL		600
Maintain facility vehicles	600	
TOTAL FACILITIES		171,763

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>12101 POLICE</u>		
12101 40101 - REGULAR PAYROLL		606,236
Police Officer First Class - Step 8 (8 hrs/day)	65,041	
Police Officer First Class - Step 8 (8 hrs/day)	65,041	
Police Officer First Class - Step 7 (8 hrs/day)	62,390	
Police Officer First Class - Step 7 (8 hrs/day)	62,390	
Police Officer - Step 5 (8 hrs/day)	56,460	
Police Officer - Step 5 (8 hrs/day)	56,460	
Police Officer - Step 3 (8 hrs/day)	51,720	
Police Officer - Step 3 (8 hrs/day)	51,720	
Police Officer - Step 2 (8 hrs/day)	49,047	
Police Officer - Step 2 (8 hrs/day)	49,047	
Administrative Assistant (7 hrs/day)	34,870	
Longevity	2,050	
12101 40103 - OVERTIME		45,860
Patrol overtime	45,000	
Meeting Clerk - Police Commission - 12 meetings	860	
12101 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		1,500
Temporary clerical services for vacation/leave coverage	1,500	
12101 41210 - EMPLOYEE RELATED INSURANCE		4,401
Life Insurance	2,443	
Long Term Disability Insurance	1,958	
12101 41230 - FICA & RETIREMENT		135,840
FICA & Medicare @ 7.65% of gross wages	50,001	
Defined Benefit Pension Plan - Police Officers @ 14.71% of base pay Per actuarial recommendation	83,747	
Defined Contribution 401(a) Plan contributions - Administrative Assistant @ 6%	2,092	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
12101 42233 - COPIER		2,982
Monthly lease charges	2,316	
Maintenance agreement property tax	320	
Copy Paper	346	
12101 42301 - OFFICE SUPPLIES		2,700
General supplies, printer supplies	2,700	
12101 42324 - UNIFORM PURCHASES		5,000
Officer Uniforms, Hats, Gloves, Coats, Bulletproof vests, etc.	5,000	
12101 42338 - POLICE EQUIPMENT & SUPPLIES		6,929
Replace/Update Equipment	2,500	
Defibrillator batteries	590	
Defibrillator pads	394	
Tasers, including warranty	1,000	
Taser Cartridges (training)	680	
Taser Cartridges (patrol)	660	
Road flares	70	
Handcuffs (9 cars)	405	
Measuring wheels (9 cars)	630	
12101 43213 - MILEAGE, TRAINING & MEETINGS		6,050
Mileage @ 55 cents per mile for training & other police activities	300	
Range Training (3 Pistol Shoots per year) - Ammunition	3,710	
Range Training (2 shotgun & Rifle shoots per year) - Ammunition	1,005	
Ammunition for Rifle Qualification	750	
Ammunition - recruit qualification	285	
12101 43258 - PROFESSIONAL MEMBERSHIPS		3,350
Law Enforcement Council (L.E.C.)	2,860	
International Association of Chiefs of Police (I.A.C.P.)	250	
Connecticut Police Chiefs Association (CPCA)	240	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
12101 44200 - RESIDENT TROOPER		197,109
Resident Trooper Supervisor	107,901	
Resident Trooper	89,208	
12101 44204 - RESIDENT TROOPER OVERTIME		11,000
Resident Trooper - Overtime	11,000	
12101 44208 - PROFESSIONAL SERVICES		16,695
Hiring Costs, (Polygraph & Psychological testing - 4 applicants)	2,560	
Hiring Costs (Medical Exams)	225	
Hiring Cost (Drug Testing)	310	
Crime Star Support (Records Management System)	400	
COLLECT - CT On-line Law Enforcement Terminal	1,700	
Uniform allowance - 10 officers	11,500	
12101 44217 - POSTAGE		300
12101 45216 - TELEPHONE		6,780
Monthly base and long distance charges	1,260	
Mobile Data Terminal Service (9 Cars)	5,520	
12101 46224 - EQUIPMENT REPAIRS		2,330
Radar calibration	480	
Laser calibration	1,000	
Light bar repairs	250	
General repairs	600	
12101 46390 - VEHICLE MAINTENANCE & FUEL		54,224
Gasoline	22,724	
Repairs/parts	7,500	
Estimated repairs for Car #3	15,000	
Additional vehicle maintenance - outsource vehicle repairs	9,000	
TOTAL POLICE		1,109,286

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
 <u>12103 CENTRAL ALARM</u>		
12103 44223 - SERVICE CONTRACTS		74,818
911 KX - Dues for Central Alarm	74,818	
 TOTAL CENTRAL ALARM		 74,818

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>12202 FIRE</u>		
12202 40101 - REGULAR PAYROLL		325,377
Fire Chief	67,531	
Safety Officer (8 hours per day)	61,102	
Lieutenant/Shift Supervisor (8 hours per day) - promotion	53,443	
EMT/Firefighter (8 hours per day)	50,911	
EMT/Firefighter (8 hours per day)	50,911	
Administrative Assistant (8 hours per day)	38,879	
Longevity	2,600	
12202 40103 - OVERTIME		28,778
Overtime for full-time employees, mandatory payment for all work performed prior to, and after normal hours	28,778	
12202 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		33,221
3 Chief Officers @ \$400/per month	14,796	
6 Captains \$405 per 6 months	4,995	
18 Lieutenants/Engineers @ \$100 per 6 months	3,699	
EMS Administrator \$300 per 6 months	617	
Fire Police	1,148	
Per Diem	5,138	
On-Call differential	2,573	
Vacation coverage additional pay per union contract	255	
12202 41210 - EMPLOYEE RELATED INSURANCE		2,255
Life Insurance	1,175	
Long Term Disability Insurance	1,080	
12202 41230 - FICA & RETIREMENT		49,655
FICA & Medicare @ 7.65% of gross wages	29,634	
Defined Contribution 401(a) Plan contributions @ 6% - Fire Chief & Administrative Assistant	4,875	
Defined Contribution 401(a) Plan contributions @ 7% - Safety Officer, Lieutenant/Shift Supervisor, EMT/Firefighters	15,146	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
12202 42233 - COPIER		3,656
Monthly lease payments	1,782	
Monthly copier service contract	924	
Per copy charges	350	
Copy Paper	600	
12202 42301 - OFFICE SUPPLIES		2,300
12202 42323 - PROTECTIVE CLOTHING & SAFETY EQUIPMENT		42,388
Turnout gear, helmets, bunker coats, pants, boots	25,000	
Continuing replacement required by NFPA/OSHA/NIOSH		
Protective clothing repair - repair used & worn gear	2,000	
Flame-resistant work uniforms for paid staff and Chief - annual replacement	5,625	
NFPA/EMS Winter response clothing	763	
career staff annual replacement		
Cadet turnout gear updates.	3,000	
EMS Division Gear - continue to outfit EMS personnel with appropriate gear	6,000	
12202 42331 - CUSTODIAL/MAINTENANCE SUPPLIES		4,620
Cleaning & Maintenance supplies for station and grounds	4,620	
12202 42343 - TECHNICAL REFERENCE MATERIALS		600
Annual periodicals & subscriptions for various Fire Rescue & EMS topics	600	
12202 42345 - EMERGENCY MEDICAL SUPPLIES		21,400
Emergency food for extended calls	800	
EMS Supplies - Ambulance Supplies	12,000	
Date sensitive medical supplies, sterile water, glucose,	1,000	
D-fib pads and epi-pens		
Head beds (disposable)	600	
Medical oxygen - refills, testing, rental	3,000	
EMS cleaning supplies: cleaning for equipment, vehicles, clothes, etc.	2,000	
Mass casualty incident materials	1,000	
Backboards - replacement of old, unsafe backboards	1,000	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
12202 42346 - FIRE EQUIPMENT SUPPLIES		33,430
Batteries, Hazmat materials, sealants, fire extinguisher, breathing air - constant replacement	9,000	
Level B Hazmat suits -one time use - OSHA required	1,500	
Hydro test 10 pressurized water extinguishers - required testing	200	
Hydro-test SCBA 4500 psi bottles - required testing	1,080	
Hazmat meters, module replacement cal materials - required testing	1,500	
6 Portable radios - replacement of old radios	5,000	
6 Portable radio chargers - replacement of old equipment	1,700	
Pagers Motorola Minitor V (Fire/EMS/Cadet) - 6	2,850	
Rescue equipment - trench, water, ice rescue	3,000	
Fire Police equipment - personnel gear and equipment updates	5,000	
(10) Portable Radio Batteries - replacement batteries	600	
Fire Hose - replacement of bad hose	2,000	
12202 42347 - FIRE FIGHTING FOAM		2,200
12202 43213 - MILEAGE, TRAINING & MEETINGS		33,350
Meeting & conference travel @ 55 cents per mile	500	
Training programs & reference materials - ongoing training	2,350	
Public Fire prevention materials	3,000	
Mandatory training OSHA, NFPA, etc.	27,500	
12202 43258 - PROFESSIONAL MEMBERSHIPS		700
Professional affiliations - dues for NFPA, Fire Chiefs Association, Safety Officer	700	
12202 44208 - PROFESSIONAL SERVICES		36,000
C.A.G. payments - @ 8% of revenue from ambulance billings	36,000	
12202 44217 - POSTAGE		400

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
12202 44223 - SERVICE CONTRACTS		32,594
Breathing air testing.	650	
Annual furnace/hot water maintenance.	2,000	
EMS Biohazard waste removal	1,700	
Annual contract for hazardous waste removal	550	
Annual pager radio service contract - maintenance & service of pagers	2,900	
Annual fire pump testing/certifications.	1,250	
Annual ground ladder testing & certification	1,000	
Annual aerial ladder testing & certification	1,600	
Annual defibrillator calibration/certification	2,500	
Annual hydraulic rescue tool service.	1,000	
Overhead door maintenance/service - old doors maintenance & service	1,000	
Stretcher service inspection EMSAR	1,600	
Annual posi-chek 3 calibration/certification - SCBA	550	
Fire Extinguisher inspections.	1,550	
Emergency generator services at HQ	800	
Annual firehouse -NFIRS reporting system - software contract	700	
KX-Fire Alarm	300	
Bldg Alarm system	365	
Kitchen hood	665	
Sprinkler system	540	
Mask-fit tester - certification/calibration	600	
Radio Licensing Modifications	200	
Training Calendar Contract	80	
Internet Contract	600	
EMS Charts - OEMS Run Forms	3,444	
Air-fill station	450	
Fire hose - annual testing	4,000	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
12202 44243 - COMPENSATION		50,000
Fuel remuneration for firefighters	50,000	
12202 44286 - PHYSICALS & TESTING		12,000
Physicals & Testing - required physicals	8,500	
Annual OSHA pulmonary function tests	1,500	
TB screening, random drug testing	2,000	
Reclassification from Professional Services		
12202 45216 - TELEPHONE		4,760
Headquarters telephones, fax	2,100	
Cell phones (6), air card for laptops on ER vehicles	2,160	
Telephone maintenance & repairs.	500	
12202 45221 - FUEL/HEATING		9,150
Heating oil - 7 furnaces, 2 hot water heaters, generator - estimated 4,200 gallons @ \$2.05/gallon	8,610	
Propane for stove - estimated 240 gallons @ \$2.25/gallon	540	
12202 45350 - WATER		3,500
Static & dry hydrants.	3,500	
12202 45622 - ELECTRICITY		24,400
12202 46224 - EQUIPMENT REPAIRS		5,900
Office equipment repairs.	1,000	
Radio & alarm repairs.	4,900	
12202 46226 - BUILDING REPAIRS		5,600
Overhead doors, plumbing, electrical.	5,000	
Ground maintenance & supplies	600	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
12202 46327 - OTHER EQUIPMENT REPAIRS		6,500
Repair/maintenance of small engine tools, building/grounds maintenance equipment	4,000	
ISI - SCBA repair parts for new breathing apparatus plus existing units	2,500	
12202 46390 - VEHICLE MAINTENANCE & FUEL		62,200
Emergency account to purchase fuel when town pumps are unavailable	200	
Gasoline/Diesel.	22,000	
Truck repairs & parts.	30,000	
Repair work - unanticipated	10,000	
12202 48404 - MACHINERY & EQUIPMENT		2,000
Security system continuations - entry identification	2,000	
12202 48417 - BUILDING & GROUNDS IMPROVEMENTS		5,000
50% of fees for installing fire hydrants (50% paid by Water Department)	5,000	
Joint infrastructure program for water distribution system		
TOTAL FIRE		843,934

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>12204 FIRE SUBSTATION</u>		
12204 42301 - OFFICE SUPPLIES		250
12204 42331 - CUSTODIAL/MAINTENANCE SUPPLIES		450
Mops, brooms, floor & hand cleaners, paper products, etc.	450	
12204 42340 - OPERATING SUPPLIES		750
Cleaning agents, vehicle maintenance supplies, water softener salts, wax, rags, etc.	750	
12204 42346 - FIRE EQUIPMENT SUPPLIES		1,500
Firefighting supplies, hand tools, ropes	1,500	
12204 44223 - SERVICE CONTRACTS		2,620
Exterminating Services.	204	
Pest Control		
Furnace service & maintenance	450	
Water Testing	500	
ER Generator - service & maintenance	600	
Alarm System - service & maintenance	300	
Overhead Doors - service & maintenance	350	
Alarm System Monitoring	216	
12204 45216 - TELEPHONE		540
Telephone & alarms circuits.	540	
12204 45221 - FUEL/HEATING		2,960
Heating oil - estimated 1,400 gallons @ \$2.05/gallon	2,870	
Propane - Estimated 40 gallons @ \$2.25/gallon	90	
12204 45622 - ELECTRICITY		3,000

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
12204 46224 - EQUIPMENT REPAIRS		100
Small equipment repairs	100	
12204 46226 - BUILDING REPAIRS		1,500
Building repairs	1,000	
Overhead door repairs (32 year old doors)	500	
12204 46390 - VEHICLE MAINTENANCE & FUEL		100
Emergency account for fuel when Town pumps are unavailable	100	
TOTAL FIRE SUBSTATION		13,770

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
 <u>12301 CIVIL PREPAREDNESS</u>		
12301 40101 - REGULAR PAYROLL		2,268
Civil Preparedness Director	2,268	
 12301 41230 - FICA		 174
 12301 42301 - OFFICE SUPPLIES		 500
Pens, paper, markers, ink/toner cartridges	500	
 12301 42345 - EMERGENCY MEDICAL SUPPLIES		 750
Medical supplies, oxygen, etc. N95 respirators and chemical exposure protection for personnel	500	
Food for emergencies, drills, and training	250	
 12301 44217 - POSTAGE		 25
 12301 44223 - SERVICE CONTRACTS		 500
EOC - Alarm monitoring	500	
 12301 44232 - PRINTING & PUBLICATIONS		 500
 12301 45216 - TELEPHONE		 1,920
Emergency Operations Center - monthly phone charges	1,140	
Monthly cell phone charges	780	
 12301 46224 - EQUIPMENT REPAIRS		 2,500
Antenna, cable, radio repairs	2,500	
 12301 48404 - MACHINERY & EQUIPMENT		 2,500
Phones, antennas, microphones, batteries, Ham radio, etc.	2,500	
 TOTAL CIVIL PREPAREDNESS		 11,637

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>13201 HIGHWAY</u>		
13201 40101 - REGULAR PAYROLL		548,804
Public Works Director (50% Town & 50% Sewer & Water)	41,197	
Highway Supervisor	71,991	
Assistant Foreman - Step 7 (8 hrs/day)	49,966	
Maintainer III - Step 7 (8 hrs/day)	42,804	
Maintainer III - Step 7 (8 hrs/day)	42,804	
Maintainer III - Step 7 (8 hrs/day)	42,804	
Maintainer III - Step 3 (8 hrs/day)	39,547	
Maintainer II - Step 11 (8 hrs/day)	42,825	
Maintainer II - Step 7 (8 hrs/day)	38,064	
Maintainer II - Step 5 (8 hrs/day)	36,582	
Maintainer II - Step 7 (8 hrs/day)	38,064	
Maintainer II - Step 5 (8 hrs/day)	36,582	
Administrative Assistant - 8 hrs/day (50% Town & 50% Sewer & Water)	19,974	
Longevity	5,600	
13201 40103 - OVERTIME		10,500
Roads Overtime (not snow)	10,500	
13201 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		250
Tree Warden: \$100 + 5 CEU/year	250	
13201 41210 - EMPLOYEE RELATED INSURANCE		3,620
Life Insurance	1,510	
Long Term Disability	2,110	
13201 41230 - FICA & RETIREMENT		71,923
FICA 7.65% of gross wages	42,172	
Defined Contribution 401(a) Plan contributions - Highway Supervisor @ 7.75%	5,579	
Defined Contribution 401(a) Plan contributions - Road Crew @ 5% (10 men)	20,502	
Defined Contribution 401(a) Plan - Public Works Director and Administrative Assistant @ 6% (50% Town & 50% Sewer & Water)	3,670	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
13201 42233 - COPIER		364
Annual lease Copier	264	
Per copy charges	100	
13201 42301 - OFFICE SUPPLIES		300
13201 42323 - PROTECTIVE CLOTHING & SAFETY EQUIPMENT		4,917
Safety Shoes	2,260	
Rain gear	605	
First aid supplies	220	
Gloves, 6 pairs each	330	
Rubber gloves, 2 pair each	200	
Winter gloves	132	
Eye Protection	120	
Rubber boots	450	
Coveralls, Replacements	600	
13201 42340 - OTHER PURCHASED SUPPLIES		147,026
Meals in storms (emergencies)	150	
7 Catch Basins	4,270	
Blocks, bricks, catch basin bases, riser	1,000	
Bottle gas, rags, car soap, flashlights, batteries, etc.	1,000	
1,000/tons hot patch (class 2)	62,500	
40/tons cold patch	3,920	
Drain pipes lump sum	5,388	
Crack Seal - 3 pallets	10,906	
Hand tools, rakes, shovels, wheelbarrow, grease guns, wrenches, etc.	1,500	
PAINT & PAINT SUPPLIES:		
52 miles road paint at \$250 per mile	14,040	
Marking paint	150	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
SAND, SALT, GRAVEL, CEMENT:		
Processed gravel, bank run, stone, etc.	9,900	
Cement	1,412	
Drainage stone & Rip Rap for road repairs	11,500	
Topsoil	3,240	
Liquid calcium chloride treatment (4,000 gallons) for gravel roads	4,000	
Ground supplies: Seed, erosion control matting, hay bales, fertilizers	1,000	
TRAFFIC CONTROL SIGNS:		
Street Signs and warning signs, cones	5,000	
Basin tops and risers for paving	6,150	
13201 43213 - MILEAGE, TRAINING & MEETINGS		2,800
Training seminars & educational programs - mileage @ 55 cents/mile	2,800	
13201 43258 - PROFESSIONAL MEMBERSHIPS		150
American Public Works Association & CT Highway Supervisor's Association - Annual Memberships	150	
13201 44208 - PROFESSIONAL SERVICES		14,309
Blasting, tree cutting and other contracted services	13,000	
PHYSICALS:		
DOT bi-annual physicals - 6 staff	348	
2 staff pulmonary testing (respirator monitoring)	70	
Drug tests-6 staff (50% staff)	300	
Alcohol testing - 3 staff (25% staff)	75	
Comb. drug & alcohol for post accident/reasonable cause x 4 series	400	
Pre-employment physicals	116	
13201 44217 - POSTAGE		100
13201 44231 - ADVERTISING		500
Advertising for bids	500	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
13201 44237 - EQUIPMENT RENTAL		11,906
1 month vacuum truck for catch basins	9,238	
Other rentals-pumps, generators, mini excavator	1,000	
DTN Radar lease	1,668	
13201 44238 - UNIFORM RENTALS		4,350
10 men x 52 weeks	3,809	
Repairs	200	
Delivery charges	107	
	234	
13201 45216 - TELEPHONE		1,920
Cellular phone - Highway Supervisor & 50% Public Works Director and department use	1,080	
Voice and fax machine lines	840	
13201 45389 - TRAFFIC CONTROL LIGHTS		80,500
Traffic Light - Norwich Ave.- at CIS and average of all lights	80,500	
Traffic Light - Intersection - Dr.Foote		
Halls Hill Road & Route 85		
District Lights		
Hayward Avenue		
Pole on the Green		
13201 46224 - EQUIPMENT REPAIRS		200
Radio repairs and batteries	200	
13201 46390 - VEHICLE MAINTENANCE & FUEL		128,312
Diesel	32,390	
Gasoline	6,802	
Auto Care	1,400	
Equipment Repair Parts	87,720	
13201 48439 - ROAD IMPROVEMENTS		133,097
TOTAL HIGHWAY		1,165,848

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>13202 FLEET MAINTENANCE</u>		
13202 40101 - REGULAR PAYROLL		223,447
Fleet Maintenance Supervisor	72,776	
Mechanic III - Step 7 (8 hrs/day)	50,070	
Mechanic II - Step 4 (8 hrs/day)	42,220	
Mechanic II - Step 4 (8 hrs/day)	42,220	
Washer - Step 3 (104 days @ 8 hrs/day - shared with Transfer Station)	14,011	
Longevity	2,150	
13202 40103 - OVERTIME		1,000
13202 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		900
Tool allowance	900	
13202 41210 - EMPLOYEE RELATED INSURANCE		1,406
Life Insurance	623	
Long Term Disability Insurance	783	
13202 41230 - FICA & RETIREMENT		30,235
FICA 7.65%	17,169	
Defined Contribution 401(a) Plan - Fleet Maintenance Supervisor @ 7.75%	5,640	
Defined Contribution 401(a) Plan - Mechanics & Washer @ 5%	7,426	
13202 42301 - OFFICE SUPPLIES		150
Copy/Printer Paper	35	
General Office Supplies	50	
Toner & supplies for printer, fax, & copier	65	
13202 42323 - PROTECTIVE CLOTHING & SAFETY EQUIPMENT		1,160
OSHA Safety Shoes	800	
Rain Gear, Boots, Gloves for Steam Cleaning	120	
Safety Glasses, Chemical Glasses, Shields	100	
Welding, Cutting, Grinding Protective Equipment	140	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
13202 42331 - CUSTODIAL/MAINTENANCE SUPPLIES		500
Paper towels, toilet paper, light bulbs, ballast, keys, soaps & cleaners for Fleet & Highway	500	
13202 42341 - FLEET REPAIR & MAINTENANCE SUPPLIES		30,000
Nuts, bolts, hose clamps, wire connectors, heat shrink, tape, motor oil, hydraulic oil, ATF, gear lube, chassis grease, antifreeze & oil analysis	15,000	
Chemical - oil, starter fluid, brake fluid, antifreeze, lubricants, sealants, paints, etc.	15,000	
13202 43213 - MILEAGE, TRAINING & MEETINGS		150
Videos, literature & other training material.	150	
13202 43258 - PROFESSIONAL MEMBERSHIPS		200
Motor Transport Association Membership for Town-wide drug and alcohol testing	200	
13202 44208 - PROFESSIONAL SERVICES		250
Random drug testing	250	
13202 44223 - SERVICE CONTRACTS		6,538
Water Cooler for Fleet & Highway Depts.	216	
Fire Extinguisher testing & maintenance	250	
Service & Monitoring of burglar alarm	756	
Hazardous Waste removal and testing fees	240	
Waste oil furnace maintenance	400	
OSHA mandated overhead hoist inspections	525	
Parts Washer service contract	1,184	
Internet for Fleet and Highway	567	
Service eight overhead doors	2,400	
13202 44238 - UNIFORM RENTALS		3,133
4 men x 52 weeks	1,872	
Cloth wipers 52 weeks	1,261	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
13202 45216 - TELEPHONE		852
13202 45221 - FUEL/HEATING		5,625
Propane for Town Garage heat - estimated 1,500 gallons @ \$2.25/gallon	3,375	
Propane for Highway Dept. Wash Bay heat - estimated 1,000 gallons @ \$2.25/gallon	2,250	
13202 45622 - ELECTRICITY		11,000
Electric for Fleet & Highway at Town Garage, Highway Wash Bay & Salt Shed, and Police Parking Garage	11,000	
13202 46224 - EQUIPMENT REPAIRS		2,000
Maintenance & repair of the gas & diesel pumps	1,500	
Annual maintenance, hose and nozzle replacement		
Testing of in-ground gas and diesel tanks	500	
EPA/DEP Requirement.		
13202 46226 - BUILDING REPAIRS		5,000
Maintain Interior/Exterior of Town Garage for Fleet & Highway departments	3,000	
Replace one overhead door	2,000	
13202 46390 - VEHICLE MAINTENANCE & FUEL		7,738
Gas for Water Dept	3,610	
Gas for Fleet Maintenance	513	
Vehicle & equipment repairs for Fleet Maintenance	3,000	
Diesel for Fleet Maintenance steam cleaning	205	
Diesel for Water Dept	410	
TOTAL FLEET MAINTENANCE		331,284

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
 <u>13204 SNOW REMOVAL</u>		
13204 40103 - OVERTIME		82,500
Town Crew - snow removal	82,500	
 13204 41230 - FICA		6,312
FICA 7.65%	6,312	
 13204 42333 - SAND SALT GRAVEL		118,153
300 yds sand	4,944	
800 tons treated salt delivered - 10 storms x 100 yds	73,426	
250 tons treated salt - 5 storms x 50 yds	22,945	
White Salt - Park & Rec parking lots	15,038	
Icemelt 3 pallets - Park & Rec sidewalks	1,800	
 13204 42340 - OTHER PURCHASED SUPPLIES		29,554
Mail boxes and posts	1,350	
Snow Plow cutting edges	18,460	
Meals for town crew during snow storms	9,600	
Tools for parks and rec crew - shovels & spreaders	144	
 13204 44208 - PROFESSIONAL SERVICES		41,067
Hired trucks, sanders, drivers - 3 for 9 storms x 9 hours average per storm	41,067	
 TOTAL SNOW REMOVAL		277,586

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>13301 ENGINEERING</u>		
13301 40101 - REGULAR PAYROLL		81,315
Town Engineer	80,565	
Longevity	750	
13301 41210 - EMPLOYEE RELATED INSURANCE		411
Life Insurance	231	
Long Term Disability Insurance	180	
13301 41230 - FICA & RETIREMENT		12,464
FICA 7.65%	6,220	
Defined Contribution 401 (a) Plan @ 7.75%	6,244	
13301 42233 - COPIER		630
Monthly lease (shared cost w/ Planning & Code Admin., Health)	390	
Supplies (shared cost w/Planning & Code Admin, Health)	240	
13301 42301 - OFFICE SUPPLIES		445
Shared cost with Planning & Code Admin. & Health	445	
13301 43213 - MILEAGE, TRAINING & MEETINGS		3,753
Inspections, meetings, & workshops	3,053	
Continuing education for attendance at job related classes, such as Storm Water & Pavement Management classes	700	
13301 43258 - PROFESSIONAL MEMBERSHIPS		550
Professional Registration Fees & Membership dues, such as CASHO, ASCE & PE license	550	
TOTAL ENGINEERING		99,568

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>13601 TRANSFER STATION</u>		
13601 40101 - REGULAR PAYROLL		57,002
Transfer Station Operator - Step 4 (8 hrs/day)	35,851	
Equipment Operator - Step 4 (8 hrs/day, 157 days - shared with Fleet Maintenance)	21,151	
13601 40103 - OVERTIME		1,500
Overtime (not Saturday)	1,500	
13601 41210 - EMPLOYEE RELATED INSURANCE		441
Life Insurance	185	
Long Term Disability	256	
13601 41230 - FICA & RETIREMENT		7,327
FICA 7.65%	4,477	
Defined Contribution 401(a) Plan @ 5%	2,850	
13601 42301 - OFFICE SUPPLIES		250
Cash register supplies, wasp spray, garbage bags and rags, etc.	250	
13601 42323 - PROTECTIVE CLOTHING& SAFETY EQUIPMENT		600
Safety boot allowance	400	
Gloves, dust mask, eye/ear protection, etc.	200	
13601 42340 - OTHER PURCHASED SUPPLIES		2,100
Ladders, poles	300	
Hand tools - day to day maintenance	200	
Paint & paint supplies	100	
Sand, salt, gravel, cements, for station roads and pads, etc.	750	
Ground supplies - seed, fertilizer, erosion control mats, hay bales, etc.	750	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
13601 43212 - TRANSPORTATION		147,393
Town Dumpsters	6,300	
Co. 2 Firehouse - 90 gal.msw/recyclables	340	
MSW - Transport: 10 pulls/month	10,260	
MSW - Disposal: 70 tons/month	62,160	
Comingled Bottles/Cans - Transport: 3 pulls/month	2,880	
Comingled Bottles/Cans - Disposal: 7 tons/month	1,113	
Mixed Paper - Transport: 3 pulls/month	2,880	
Bulky Waste - Transport: 7 pulls/month	6,720	
Bulky Waste - Disposal: 55 tons/month	42,900	
Scrap Metal - Disposal: 3 pulls/month	2,880	
Scrap Metal: 15 tons/month	(7,200)	
Tire - Transport/Disposal: 120 tires/month	5,760	
Waste Antifreeze - Transport/Disposal: 40 gallons/month	480	
CFC - Recovery/Appliance Disposal: 40 units/month	4,800	
Fluorescent Light - Disposal: 1400ft/month	840	
Electronics - Disposal: 5,000 lbs/month	3,600	
Library: 2- 90 gal containers plus recyclables	680	
13601 43213 - MILEAGE, TRAINING & MEETINGS		680
2 training courses @ \$65 per course	130	
Mileage	550	
13601 44208 - PROFESSIONAL SERVICES		25,745
Quarterly monitoring	10,800	
Annual report/hydrogeologic study	2,000	
Contracted grinding services	10,500	
Staff physicals (2 @ 65 ea)	130	
Pulmonary check-up (1)	120	
Drug/alcohol monitoring	195	
General Discharge Permit - water quality monitoring	2,000	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
13601 44223 - SERVICE CONTRACTS		771
Portable restrooms	650	
Water cooler - monthly charge	96	
Annual fire extinguisher services	25	
13601 44238 - UNIFORM RENTALS		900
2 employees, 52 weeks	900	
13601 44259 - LANDFILL OPERATION		1,000
Permits (operating & scale), registration, incidental expenses	1,000	
13601 44270 - SEPTAGE DISPOSAL FACILITY		13,300
Annual Fee to East Hampton for Colchester's share of septage disposal facility	13,300	
13601 45216 - TELEPHONE		444
Monthly base and long distance charges	444	
13601 45622 - ELECTRICITY		1,440
13601 46226 - BUILDING REPAIRS		1,500
Repairs to tipping pad railings and posts, gatehouse, garage, storage areas, etc.	1,500	
13601 46228 - HOUSEHOLD HAZARD DISPOSAL		10,000
Household Hazardous Waste program	10,000	
Colchester's share of the 9 annual events in SE CT, including Colchester		
13601 46390 - VEHICLE MAINTENANCE & FUEL		9,845
Equipment Gasoline/Diesel	1,845	
Equipment Repair Parts (boom, tires. Etc.)	8,000	
TOTAL TRANSFER STATION		282,238

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>14101 SOCIAL SERVICES</u>		
14101 40101 - REGULAR PAYROLL		20,489
Social Services Director (20 hrs/wk)	20,489	
14101 40103 - OVERTIME		1,000
14101 41230 - FICA & RETIREMENT		1,643
FICA & Medicare @ 7.65% of gross wages.	1,643	
14101 42233 - COPIER		250
Copier supplies - paper, toner, etc.	250	
14101 42301 - OFFICE SUPPLIES		500
General office supplies - paper, pens, file folders, note pads, telephone logs, etc.	500	
14101 43213 - MILEAGE, TRAINING & MEETINGS		1,600
Mileage	1,420	
Travel -- pick up food bank donations, social services, speak at local organizations, meetings		
Ct. Local Administrators Social Socials - updates to State regulations, new programs	180	
14101 43258 - PROFESSIONAL MEMBERSHIPS		150
Ct Local Administrators of Social Services membership and Notary renewal fees	150	
14101 44217 - POSTAGE		350
Mailing to clients and other agencies	350	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
14101 45216 - TELEPHONE		780
Monthly base and long distance charges	360	
Monthly charges for fax line	420	
14101 46224 - EQUIPMENT REPAIRS		100
TOTAL SOCIAL SERVICES		26,862

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>14102 YOUTH SERVICES</u>		
14102 40101 - REGULAR PAYROLL		177,470
Youth Services Director	57,466	
Program Coordinator II (7 hrs/day)	41,817	
Program Coordinator II (7 hrs/day)	41,817	
Administrative Assistant (7 hrs/day)	34,870	
Longevity	1,500	
14102 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		9,519
YSB Center Supervisor (2 hrs/day, 95 days)	2,472	
YSB Center Supervisor (2 hrs/day, 95 days)	2,349	
YSB Center Supervisor (2 hrs/day, 95 days)	2,349	
YSB Center Supervisor (2 hrs/day, 95 days)	2,349	
14102 41210 - EMPLOYEE RELATED INSURANCE		1,343
Life insurance.	645	
Long term disability insurance.	698	
14102 41230 - FICA & RETIREMENT		25,835
FICA @ 7.65% of gross wages.	14,271	
Defined Contribution 401(a) Plan contributions - Youth Services Director @ 7.75%	4,454	
Defined Contribution 401(a) Plan contributions - Program Coordinators & Administrative Assistant @ 6%	7,110	
14102 42301 - OFFICE SUPPLIES		1,800
14102 43213 - MILEAGE, TRAINING & MEETINGS		2,200
Mileage - programs, meetings, & conferences.	1,200	
Registration Fees - CYSA Annual Conference & workshops; classes - youth trends, parent education, program development	1,000	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
14102 43258 - PROFESSIONAL MEMBERSHIPS		565
CYSA	500	
Community Coalition for Children	50	
CT Clearinghouse	15	
14102 43342 - SUBSCRIPTIONS		75
Youth Today subscription	30	
Magazine subscriptions for Youth Center	45	
14102 44208 - PROFESSIONAL SERVICES		162
D.O.T. Physical for Public Passenger licenses	58	
Fingerprinting & Background Checks	20	
Fees For Public Passenger Endorsement to DMV	84	
14102 44217 - POSTAGE		1,145
Monthly postage fees	1,145	
Mailing monthly newsletters and youth registration forms		
14102 44223 - SERVICE CONTRACTS		994
Annual fire extinguisher inspections, repairs & replacement	100	
Youth Center - cooler rental & water	144	
Security & fire alarm contracts - monitoring & repair	300	
Boiler inspection and maintenance	450	
14102 44232 - PRINTING & PUBLICATIONS		1,500
Monthly newsletter, brochures, advertising materials, copies	1,500	
14102 45216 - TELEPHONE		2,160
Monthly base and long distance charges - Town Hall office	660	
Monthly cell phone service - trips, emergency contact	600	
Youth Center Phone/DSL service	900	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
14102 45221 - FUEL/HEATING		2,870
Heating oil for the Youth Center - estimated 1,400 gallons @ \$2.05/gallon	2,870	
14102 45622 - ELECTRICITY		1,440
Youth Center	1,440	
14102 46226 - BUILDING REPAIRS		1,000
Youth Center - plumbing, heating, electrical, etc.	1,000	
14102 46390 - VEHICLE MAINTENANCE & FUEL		3,110
Repairs, parts, and maintenance	1,000	
Gasoline	1,710	
Auto Care	400	
14102 47282 - PROGRAMS		14,500
Youth programs, curriculum, videos, materials, supplies, refreshments, etc.	14,500	
TOTAL YOUTH SERVICES		247,688

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>14200 HEALTH & SAFETY COMMITTEE</u>		
14200 42301 - OFFICE SUPPLIES General office & meeting supplies	150	150
14200 42340 - OTHER PURCHASED SUPPLIES First aid kits or refills, videos, materials for training seminars, etc.	340	340
14200 43213 - MILEAGE, TRAINING & MEETINGS Health & safety workshops & updates, i.e. CPR, First Aid, OSHA	700	700
14200 44232 - PRINTING & PUBLICATIONS Forms, booklets, and employee notifications	100	100
14200 47282 - PROGRAMS Employee health and safety incentive programs	1,000	1,000
TOTAL HEALTH & SAFETY COMMITTEE		2,290

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>14201 HEALTH</u>		
14201 40101 - REGULAR PAYROLL		151,581
Health Director	69,854	
Sanitarian	46,422	
Public Health Coordinator	34,805	
Longevity	500	
14201 41210 - EMPLOYEE RELATED INSURANCE		739
Life insurance.	318	
Long Term Disability insurance.	421	
14201 41230 - FICA & RETIREMENT		18,574
FICA & Medicare @ 7.65% of gross wages.	11,596	
Defined Contribution 401(a) Plan contributions @ 6%	6,978	
14201 42233 - COPIER		1,100
Monthly lease & supplies (shared cost with Planning & Code Administration & Engineering departments)	1,100	
14201 42301 - OFFICE SUPPLIES		980
Shared cost with Planning & Code Administration & Engineering departments	980	
14201 42323 - PROTECTIVE CLOTHING & SAFETY EQUIPMENT		75
Boots, foul weather gear, safety wear, etc.	75	
14201 42340 - OTHER PURCHASED SUPPLIES		1,000
Field books, shovel, alcohol wipes, thermocouple, health education & food training materials	1,000	
14201 43213 - MILEAGE, TRAINING & MEETINGS		2,510
Mileage @ 55 cents/mile	1,210	
Training/certification classes, field work, meetings, conferences		
Includes meetings at State Health Department and other health departments in the region		
Attendance at professional certification courses, and annual conferences	1,300	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
14201 43258 - PROFESSIONAL MEMBERSHIPS		808
CT Association of Health Directors	233	
National Association City County Health Officials	55	
Society Public Health Education	165	
CT Environmental Health Association	70	
Registered Sanitarian	40	
National Commission Health Education Credentialling	55	
National Environmental Health Association	190	
14201 44208 - PROFESSIONAL SERVICES		1,000
Vaccinations - OSHA mandated	1,000	
14201 44232 - PRINTING & PUBLICATIONS		75
Forms, bulk printing, health education materials, public service announcements, etc.	75	
14201 45216 - TELEPHONE		900
Monthly base and long distance charges - Town Hall office	540	
Monthly cell phone charges	360	
14201 46390 - VEHICLE MAINTENANCE & FUEL		1,656
Repair and parts for CO-2	1,000	
Gasoline/Diesel.	456	
Automotive care	200	
TOTAL HEALTH		180,998

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>15101 CRAGIN LIBRARY</u>		
15101 40101 - REGULAR PAYROLL		366,793
Director	74,193	
Assistant Director (7 hrs/day)	45,913	
Children's Librarian (7 hrs/day)	48,696	
Reference/Adult Server (7 hrs/day)	41,199	
Cataloger (7 hrs/day)	32,722	
Reference (7 hrs/day)	33,622	
Circulation Supervisor (7 hrs/day)	31,991	
Children's Assistant (7 hrs/day)	26,181	
Part-time Circulation Clerk (15 hrs/wk)	8,368	
Part-time Circulation Clerk (4 hrs/day)	11,532	
Part-time Shelver (1.5 hrs/day)	3,210	
Part-time Shelver (1.5 hrs/day)	3,208	
Part-time Shelver (1.5 hrs/day)	3,208	
Longevity	2,750	
15101 40103 - OVERTIME		200
15101 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		400
Coverage for staff vacations, sick time, etc.	400	
15101 41210 - EMPLOYEE RELATED INSURANCE		2,329
Life insurance.	1,037	
Long Term Disability insurance.	1,292	
15101 41230 - FICA & RETIREMENT		49,671
FICA & Medicare @ 7.65% of gross wages.	28,128	
Defined Contribution 401(a) Plan contributions - Director @ 7.75%	5,750	
Defined Contribution 401(a) Plan contributions - Staff @ 6%	15,793	
15101 42233 - COPIER		1,324
5 year lease - \$52 per month plus .007 per copy charge for estimated 100,000 copies	1,324	

TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT

	DETAIL AMOUNTS	TOTAL
15101 42301 - OFFICE SUPPLIES		5,200
Office supplies. Copier and printer paper, toner, general office materials	5,200	
15101 42331 - CUSTODIAL/MAINTENANCE SUPPLIES		5,700
Processing & repair materials, paper goods, janitorial supplies	5,700	
15101 42342 - BOOKS, MAGAZINES & PERIODICALS		37,000
Fiction, nonfiction, reference, magazines, books on CD, music, etc.	37,000	
15101 43213 - MILEAGE, TRAINING & MEETINGS		700
Mileage @ 55 cents per mile.	700	
Workshops, Continuing Education, Conferences		
15101 43258 - PROFESSIONAL MEMBERSHIPS		1,000
American Library Association (ALA)	150	
Connecticut Library Consortium (CLC)	550	
Provides deep discounts for books & other materials		
Connecticut Library Association (CLA)	150	
Public Library Association (PLA)	150	
15101 44217 - POSTAGE		1,700
Business correspondence, overdue notices, etc.	1,700	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
15101 44223 - SERVICE CONTRACTS		8,400
HVAC service and repair	1,300	
Mandated elevator service	850	
Elevator inspections	150	
Sprinkler system service	600	
Fire alarm service and repair	400	
Fire alarm monitoring	200	
Security system service and repair	150	
Security system monitoring	200	
Fire extinguisher service	600	
Call backs for repair & service, and electrician	1,000	
Colchester emergency 911	120	
Post office box	175	
Copy machines service contract	350	
Circulation system	600	
Anti-virus software	655	
Movie licensing contract	350	
CT State Library - Info Anytime	200	
Software contracts - Winnebago, Spectrum, Deep Freeze	500	
15101 45216 - TELEPHONE		2,950
Monthly telephone & long distance - receive significant discounts from the USF	2,950	
15101 45221 - FUEL/HEATING		12,300
Heating oil - estimated 6,000 gallons @ \$2.05/gallon	12,300	
15101 45222 - WATER & SEWER		2,000
15101 45622 - ELECTRICITY		42,000

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
15101 46224 - EQUIPMENT REPAIRS		200
Minor office equipment repair.	200	
15101 46226 - BUILDING REPAIRS		1,500
Painting; minor plumbing, electrical, & heat repairs; ballasts	1,500	
15101 47282 - PROGRAMS		500
Educational & cultural programs for all age groups	500	
TOTAL CRAGIN LIBRARY		541,867

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>15201 PARKS & RECREATION</u>		
15201 40101 - REGULAR PAYROLL		339,642
Director (70% Town & 30% BOE)	44,558	
Administrative Assistant (7 hrs/day)	34,870	
 PARK MAINTENANCE		
Crew Leader - Step 9 (8 hrs/day)	52,472	
Maintainer II - Step 7 (8 hrs/day)	34,264	
Maintainer II - Step 2 (8 hrs/day)	31,028	
Maintainer II - Step 2 (8 hrs/day)	31,028	
Maintainer II - Step 7 (8 hrs/day)	34,264	
Maintainer II - Step 8 (8 hrs/day)	34,932	
Maintainer III - Step 7 (8 hrs/day)	39,526	
Longevity	2,700	
 15201 40103 - OVERTIME		2,500
 15201 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		9,000
Seasonal - Park Maintenance Crew	9,000	
 15201 41210 - EMPLOYEE RELATED INSURANCE		2,427
Life insurance.	1,041	
Long Term Disability insurance.	1,386	
 15201 41230 - FICA & RETIREMENT		42,410
FICA @ 7.65% of gross wages	26,861	
Defined Contribution 401(a) Plan contributions - P&R Director @ 6%	2,673	
Defined Contribution 401(a) Plan contributions - Park Maintenance Crew @ 5%	12,876	
 15201 42233 - COPIER		3,314
Annual lease	2,750	
Copier paper and supplies.	264	
Property Tax	300	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
15201 42301 - OFFICE SUPPLIES		1,500
Office Supplies	1,500	
15201 42323 - PROTECTIVE CLOTHING & SAFETY EQUIPMENT		2,000
Safety shoes	1,400	
Gloves - work, latex & waterproof; safety glasses, etc.	600	
15201 42331 - CUSTODIAL/MAINTENANCE SUPPLIES		3,000
Custodial supplies for parks, garage & restrooms	3,000	
15201 42334 - GROUNDS MAINTENANCE SUPPLIES		15,400
Infield clay mix, turf, topsoil, etc.	4,500	
Fertilizer	4,400	
Grass seed	4,000	
Bark mulch - landscaping and playgrounds	2,000	
Chemicals for water filtration	500	
15201 42340 - OTHER PURCHASED SUPPLIES		4,550
Motor oil & lubricants.	50	
String, tape, etc.	500	
Paint & paint supplies	1,500	
Signs	500	
Hand tools & equipment.	1,500	
Hardware (spikes, nets, parts, etc.)	500	
15201 43213 - MILEAGE, TRAINING & MEETINGS		1,205
Mileage @ 55 cents per mile.	105	
CT Recreation & Parks Association Conference	600	
Parks Crew Training	250	
Office Staff Training	250	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
15201 43258 - PROFESSIONAL MEMBERSHIPS		390
Professional certification renewal fee (CPRP CEUs)	15	
National Recreation & Parks Association	140	
CT Recreation & Parks Association	235	
15201 44208 - PROFESSIONAL SERVICES		8,140
Electrical services - repair for lights, gazebo, irrigation, etc.	670	
Locksmith services	300	
Fence - ongoing repairs to gates & fences	670	
Irrigation repairs & winterization.	1,000	
Tree services	1,000	
Pesticides	2,000	
Testing (drug, physical, alcohol, pre-employ physical)	500	
Plumbing	2,000	
15201 44217 - POSTAGE		1,200
15201 44223 - SERVICE CONTRACTS		4,825
Fire extinguisher service	120	
Parks garage security	540	
Recware/Facility Reservation software	1,000	
Portable toilet rental	3,000	
Website photo gallery	65	
Heater inspection	100	
15201 44231 - ADVERTISING		200
Bid Advertising	200	
15201 44232 - PRINTING & PUBLICATIONS		200
15201 44237 - EQUIPMENT RENTAL		300
Leaf blowers, generators, light towers, etc.	300	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
15201 44238 - UNIFORM RENTALS		2,450
Maintenance Crew uniforms.	2,450	
15201 45216 - TELEPHONE		1,430
Monthly base and long distance charges - Town Hall office	900	
Cell Phone - Parks Maintenance Crew Leader	420	
On-Line Faxes (within computer)	110	
15201 45221 - FUEL/HEATING		2,925
Parks Garage - Propane - estimated 1,300 gallons @ \$2.25/gallon	2,925	
15201 45622 - ELECTRICITY		30,000
Recplex/Garage - Electricity	30,000	
15201 46224 - EQUIPMENT REPAIRS		800
General repairs on Park equipment.	800	
15201 46226 - BUILDING REPAIRS		1,500
General repairs on Parks Garage, alarm, storage areas, dugouts, etc.	1,500	
Includes plumbing, heating, electricity & carpentry		
15201 46229 - OTHER REPAIR SERVICES		3,000
Repairs for picnic tables, bleachers, batting cages, equipment, scoreboards, etc.	3,000	
Not for buildings		
15201 46390 - VEHICLE MAINTENANCE & FUEL		55,712
Equipment repair and parts.	40,000	
Diesel	7,216	
Gasoline	7,296	
Automotive care	1,200	
TOTAL PARKS & RECREATION		540,020

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>15401 SENIOR SERVICES</u>		
15401 40101 - REGULAR PAYROLL		166,985
Director	51,755	
Program Coordinator (7.5 hrs/day)	33,709	
Administrative Assistant (7.5 hrs/day)	37,360	
Bus Driver (7 hrs/day)	25,982	
Part-time bus driver (5 hrs/day)	16,979	
Longevity	1,200	
15401 40105 - CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		4,196
Meeting Clerk - Commission on Aging - 12 meetings	720	
Substitute drivers to cover vacations, etc. - part-time bus driver hourly rate	3,476	
15401 41210 - EMPLOYEE RELATED INSURANCE		1,221
Life Insurance.	599	
Long Term Disability insurance.	622	
15401 41230 - FICA & RETIREMENT		19,467
FICA @ 7.65% of gross wages	13,041	
Defined Contribution 401(a) Plan contributions - Senior Citizens Director @ 7.75%	2,160	
Defined Contribution 401(a) Plan contributions - Staff @ 6%	4,266	
15401 42233 - COPIER		582
Monthly lease	456	
Per copy charges	126	
15401 42301 - OFFICE SUPPLIES		1,200
Folders, paper goods, ink cartridges, appointment books, etc.	1,200	
15401 42331 - CUSTODIAL/MAINTENANCE SUPPLIES		1,800
Kitchen and bath paper goods, janitorial supplies, building maintenance supplies	1,800	
15401 42340 - OTHER PURCHASED SUPPLIES		200
Health clinic supplies, flu clinic supplies and first aid supplies	200	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
15401 43213 - MILEAGE, TRAINING & MEETINGS		1,010
Mileage @ 55 cents per mile - Mileage for home visits, meetings, training and conferences	220	
National Council on Aging/ASOA National conference registration fee	450	
Local conferences	200	
Training for local and state programs		
Staff training	140	
Training ie: CPR and other safety and health training programs		
15401 43258 - PROFESSIONAL MEMBERSHIPS		225
National Council on Aging	175	
National Institute of Senior Centers	50	
15401 44208 - PROFESSIONAL SERVICES		795
Vehicle drivers physicals	375	
To ensure health and fitness of drivers		
Drug and alcohol testing - random testing for safety	200	
Licenses for drivers - proper certification	220	
15401 44217 - POSTAGE		360
Funding for mailings to clients, other agencies and service providers	360	
15401 44223 - SERVICE CONTRACTS		2,011
911 Emergency dispatch - direct line to dispatch center	130	
Annual inspection and replacement of fire equipment	400	
Exterminator pest control	300	
Furnace/Air Conditioning/Water Heater	700	
Service contract - yearly cleaning and service for all equipment		
Alarm service.	480	
Building rental - annual donation to the Bacon Board of Trustees	1	
15401 44232 - PRINTING & PUBLICATIONS		500
Outreach information - pamphlets, survey welcome packets, promotional material, etc.	500	

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
15401 45216 - TELEPHONE		3,048
Monthly phone service - 3 lines, fax and DSL	2,280	
Cellular phones - communication with drivers for client safety	540	
Installation of voicemail service	30	
Monthly charges - voicemail	198	
15401 45221 - FUEL/HEATING		8,560
Heating oil - estimated 4,000 gallons @ \$2.05/gallon	8,200	
Propane for stove - estimated 160 gallons @ \$2.25/gallon	360	
15401 45622 - ELECTRICITY		6,500
15401 46226 - BUILDING REPAIRS		1,000
Minor building repairs	1,000	
15401 46390 - VEHICLE MAINTENANCE & FUEL		14,978
Equipment repair /parts	5,000	
To keep vehicles in safe condition for participants		
Diesel	4,305	
Fuel to provide transportation for needed services, social, doctors, shopping, etc.		
Gasoline	5,073	
Fuel to provide transportation for needed services, social, doctors, shopping, etc.		
Automotive care	600	
Washing, waxing, buffing the vehicles		
15401 47282 - PROGRAMS		750
Programs/Activity	750	
Funding to purchase supplies for programs and activities		
TOTAL SENIOR SERVICES		235,388

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>18101 DEBT SERVICE</u>		
18101 49245 - BOND PRINCIPAL		2,905,000
Bonding 9/15/91 (Roads/Bacon Academy High School)	215,000	
Advance Refunding 5/15/97 (Roads/Town Hall/Schools GOB of 6/15/90 & 4/1/92)	895,000	
Bonding 6/15/01 (Refunding 1989 Library/Rec Complex/Cohen Land & 2001 Jackter/CIS & 2000 Portables)	395,000	
Advance Refunding 8/1/02 (93 Roads & Bacon Academy) - Lot B Issue	485,000	
Bonding 8/1/02 (Jack Jackter/Library/Major Equipment/Recreation Field Lights)	270,000	
Bonding 6/15/05 Pre K - Grade 2 School Construction Project	645,000	
18101 49246 - BOND INTEREST		886,284
Bonding 9/15/91 (Roads/Bacon Academy High School)	28,443	
Advance Refunding 5/15/97 (Roads/Town Hall/Schools GOB of 6/15/90 & 4/1/92)	92,408	
Bonding 6/15/01 (Refunding 1989 Library/Rec Complex/Cohen Land & 2001 Jackter/CIS & 2000 Portables)	234,916	
Advance Refunding 8/1/02 (93 Roads & Bacon Academy) - Lot B Issue	51,280	
Bonding 8/1/02 (Jack Jackter/Library/Major Equipment/Recreation Field Lights)	145,193	
Bonding 6/15/05 Pre K - Grade 2 School Construction Project	334,044	
TOTAL DEBT SERVICE		3,791,284

**TOWN OF COLCHESTER
FY 2009-2010 ADOPTED BUDGET - DETAIL REPORT**

	DETAIL AMOUNTS	TOTAL
<u>18501 TRANSFERS</u>		
18501 50474 - TRANSFER TO CAPITAL RESERVE Funding for reserve for capital	50,000	50,000
18501 50496 - ANIMAL CONTROL - TOWN FUNDING Funding for the Animal Control fund	51,055	51,055
18501 50500 - TRANSFER TO CAPITAL IMPROVEMENT PROGRAM Town Wide Revaluation	50,000	50,000
TOTAL TRANSFERS		151,055
TOTAL TOWN BUDGET		13,344,980